



SRI RAM VIDYAPEETH

It is time to change the way India studies

Main campus, Rough, Bansdih Road – Sonwani Marg, Ballia – 277211, Uttar Pradesh, India
Telephone: +91-5498-240032, E-mail – info@sriramvidyapeeth.ac.in, www.sriramvidyapeeth.ac.in

Application Form for Verification of: Marksheet / Degree Certificate (Photocopies / Original)

PART - I Details of Applicant

Name of Applicant (Full Name of person who is applying, in case where the applicant is Institution / Company write the full name of Institution / Company)

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Detail of Registration (in Case Applicant is Institution / Company):

Name of the Act under which Institution / Company is registered	
Name of the Authority with which Company / Institution is Registered	
Registration Number	

Postal Address:

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Pin: / / / / /

Telephone Number with STD Code		Fax Number	
Mobile Number		Website	
E- Mail Id			

PART - II Details of Candidate whose Documents are to be verified

Name of Candidate

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Postal Address

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Pin: / / / / /

Mobile Number		Telephone Number with STD Code	
E-mail			

Attested copy of any one of the following Photo Identity Proof of the person whose Documents are to be verified (Please tick appropriate box) (Applications Received without Photo Identity Proof will not be processed / will be cancelled)

Sr. No	Type of document	Put a Tick Mark in this space
1	Voter Id Card	
2	Passport (all Pages)	
3	Driving License (all pages)	
4	PAN Card (both side)	

PART - III Details of Documents to be verified

Marksheet		Degree / Certificate	
Name of Examination	Year of Passing	Name of degree / Certificate	Year of Degree / Certificate Awarded

PART - IV Details of Fees

Receiving Mode	Fee (Per Document Per Copy)			Number of Copies			Total
	Marksheet	Degree	Certificate	Marksheet	Degree	Certificate	
	In Person (Hand to Hand)	Rs. 500	Rs. 500	Rs. 1000			
By Post (In India)	Rs. 500	Rs. 500	Rs.1000				
By Post (Airmail)	Rs. 1000	Rs. 1000	Rs. 1000				
Total							

Total Amount in Words:

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Detail of DD:

Name of Bank	DD Number	Date	Amount

[Fee is accepted only by Demand Draft drawn in favor of "Sri Ram Vidyapeeth, payable at Ballia, Fees is acceptable in Indian Rupees only (even if the applicant is from the foreign country the Demand Draft must be drawn in Indian Rupees only) currency notes in the envelop is not acceptable.]

Declaration by the candidate (In Case candidate is applying directly)

I hereby declare that the above information and attached documents are true correct as per the best of my knowledge.

Date:

Place:

(Signature of Candidate)**Declaration by the Institution / Company (In Case Applicant is Institution / Company)**

I hereby declare that we have verified the photocopies of the attached marksheets, Degree, Certificate and photo identity proof with the original. In case the Marksheet / Degree /Certificate will not be verified with the Vidyapeeth record and Vidyapeeth finds it necessary to take legal action against the candidate we elicit our full cooperation.

Date:

Place:

(Authorized Signature)**Important Instructions**

- Visible photocopies of documents are to be attached in adequate numbers so that one set can be kept for office record.
- For verification of photocopy of Degree / Certificate photocopies of Degree Certificates, Final (Degree) year's Marksheet (in case of semester system, attached Xerox copy of last 2 semesters' Marksheets) needs to be attached.
- Demand Letter needs to be attached in case the verified documents are to be sent to the demanding Institution in Sealed envelop. In any case such sealed envelop will not be given to anyone other than demanding Institution.
- Incomplete Application Forms (incomplete information / without required documents / without prescribed fees) are liable to be cancelled and in cases of incomplete applications no correspondences will be done from Vidyapeeth.